

June 2018 www.ccncm.com



Massachusetts JobQuest



Monday	Tuesday	Wednesday	Thursday	Friday
4 CCS 1:00pm	5 CCS 9:00am Job Corp Information Ses- sion 1:00	6 CCS 9:00am	7 10:00 am MRC Orientation	8 Consumer Credit Counseling 10:30am
11 CCS 1:00pm NEW!!! Mock Interview	12 CCS 9:00am	13 CCS 9:00am Resume Basics 1:00 pm	14	15
18 CCS 1:00pm	19 CCS 9:00am Shriver Job Corp 1:00pm	20 CCS 9:00am Using Linked-In 1:00pm	21 Interviewing with Confidence 1:00pm	22
25 CCS 1:00pm	26 CCS 9:00am	27 CCS 9:00am Using Age to Your Advantage 1:00pm	28 Building Computer Confidence 1:00pm	29
2 CCS 1:00pm	3 CCS 9:00am	4 Closed Happy Independence Day!!!	5	6

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New this month!!!!

Mock Interview

Will practice common interview techniques such as delivering your elevator pitch, identifying and answering behavioral interviewing questions, and applying appropriate and effective non-verbal communication 6/11 1:00

Second Chance Job Fair

This job fair will have opportunities for all job seekers including those with CORI issues or those who have been affected by substance abuse. June 14th 4pm to 6pm @Leominster City Hall

Registration Process

Register on JobQuest
<https://jobquest.detma.org/jobquest/>

Attend a Career Center Seminar.
For additional workshops register with a Career Center Staff Member.

Workshop Policies

- Workshops are closed 10 minutes after the scheduled start – latecomers will not be allowed to enter workshop after 10 minutes.
- Please notify us at least 24 hours prior to start of workshop if you cannot attend.



MA Rehabilitation Commission Information Session

Information about a Vocational Rehabilitation Program to assist individuals with disabilities to obtain and maintain employment. Please call and register for Info Session or call (978) 345-1713. Thursday, 6/7 at 10:00am

Shriver Job Corp  (978) 534-1481 ext 267

Vocational training in today's top career fields for eligible youth ages 16-24.
Tuesdays 6/5 and 6/19 1:00pm to 3:00pm
To Schedule please call Shriver Job Corps



Websites for Job Search with Links

HOURS OF OPERATION

Leominster
M, T, W, F 8:00am - 4:00pm
Thursdays 9:00am to 4:00pm



Workshops this Month

Career Center Seminar (CCS)

Overview of Career Center services is the first step for all new members.

ØLeominster: Mondays 4,11,18,25, 7/2 1:00pm – 3:00pm
Tuesday 5,12,19,26,7/3 9:00am – 11:00am
Wednesday 6,13,20,27 9:00am – 11:00am

Building Computer Confidence

Introduction to computers, **for those with little or no experience**. This workshop provides information on basic computer terms as well as how to save a word document.

6/28 1:00pm

Using LinkedIn

Using LinkedIn as a networking tool. 70% of people were hired at a company where they had a connection. This workshop is designed for beginning users 6/20 1:00

Using Age to Your Advantage

Mature job seekers stereotypes. This workshop discusses stereotypes, offers advice for overcoming barriers and how to modify your job search, turning your "experience" into an advantage. 6/27 at 1:00

Resume and Cover Letter Basics

Learn what the basic components of a resume and cover letter are, and gain an understanding of the formatting for the resume and cover letter.

6/13 at 1:00pm

Interviewing With Confidence

This workshop introduces strategies for interview preparation, the interview itself, and post-interview techniques.

6/21 at 1:00pm

